

How and When to File for Extended Unemployment Benefits

IMPORTANT: If you file before you have exhausted benefits, or before you show a balance of zero, it will cause a delay and create issues for your claim. Please do not file for an extension until your balance shows zero.

When your claims benefit balance shows zero, please file a claim to set up the PEUC or EB extension. To be eligible for an extension, you must have an eligible Tennessee unemployment claim with a Benefit Year End (BYE) of 07/01/2019 or greater and not qualify for a standard Tennessee Unemployment Compensation or compensation in another state.

To get to the screen below, go to Services for individuals, Unemployment Services, Claim summary, and scroll down. Once you reach a zero balance, please file for an extension.

Claim Details

Below are the details of your current benefit claim. You may find more information by clicking the *More Information* link.

Claim #:		Claim Effective Date:	3/1/2020
Claim Type:	New	Benefit Year End Date:	2/27/2021
Claim Status:	Benefits Exhausted	Payment Type:	Debit Card
Available Credits:	\$500.00	Weekly Benefit Amount:	\$38.00
Claim Benefit Balance:	\$0.00	Claim Under Review:	No
Claim Benefit Paid:	\$500.00	Unresolved Issues:	No
Federal Tax Withheld:	No	State Tax Withheld:	No

To file for an extension, go to “Services for Individuals”, then “Unemployment Services”, and then “File a Claim”.

You will receive the message below. Click “Next” to start the filing process.

Claimant Eligibility

If you want to review the information and preferences you entered when you created your account and make any changes or updates that are needed, click “Next” at the bottom of this screen. After reviewing your information and preferences, you will be given the option to file a claim.

Next >>

During registration, when you reach this question, mark that you are an “Exhaustee”.

Employment Information

* **Current Employment Status:**

* **Type of business worked in:**

* **Unemployment Eligibility Status?**

Once you have filed for the extension, you will receive a monetary determination with your potential eligibility. Your claim must be processed before payment is sent. Please continue certifying during this process.

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If everything listed above is complete and correct, you do NOT need to contact us. If you have additional employers and/or wages to report, or if corrections are needed, and you have not previously reported this information to us, see the back of this page.

IMPORTANT: This monetary determination will not reflect wages earned out-of-state or wages earned from federal civilian or military service. See **Special Instructions for Federal, Military, or Out-of-State Wages** on the back of this page.

Based on what we know: If we determine that you are eligible for unemployment benefits, you **MAY** possibly receive:

Weekly Benefit Amount (WBA):	\$38.00
Maximum Benefit Amount (MBA):	\$494.00
Benefit Year begins (BYB):	07/19/2020
Benefit Year End* (BYE):	12/26/2020

Explanation of Extension Program Benefits

- **PEUC** (Pandemic Emergency Unemployment Compensation) is an additional 13 weeks of benefits, and EB is half of your TUC Maximum Benefit Amount.
- **TUC** (Tennessee Unemployment Compensation) must be drawn out to zero before PEUC can be established.
- PEUC must be drawn out to zero before **EB** (Extended Benefits) are established.
- If eligibility is found for any standard unemployment claim, you must draw from that claim before receiving any extensions.